

Submission Levels & Requirements

Refurbishment: Levels Overview

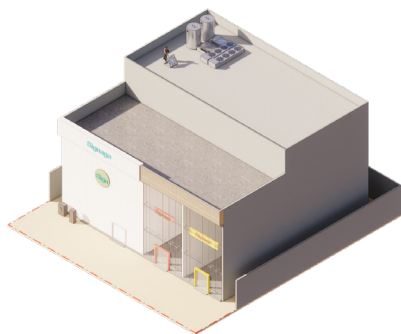


Submission Levels: A Three-Tiered Framework for Application Submission

Applicants are invited to engage in a streamlined, three-tiered submission process aimed at improving refurbishment design proposal quality and depth. This structured approach promotes a smooth review and ensures systematic advancement from basic sketches to detailed architectural plans by providing clear criteria at each level.

LEVEL 1

Existing Condition & Conceptual Proposal



The process begins with a focus on a high-level understanding of the existing condition and the project intent. At Level 1, applicants are to provide an overview of the existing condition of the building assessed against the refurbishment requirements. Applicant is encouraged to identify preliminary refurbishment strategies.

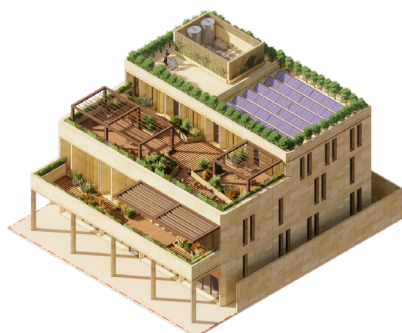
Level 1

Level 1

Level 1

LEVEL 2

New Design Proposal



Progressing to Level 2, applicants to present their refurbishment proposals and designs, demonstrating adherence to the refurbishment requirements while providing justification for any non-compliant or missing elements.

Level 2

Level 2

Level 2

LEVEL 3

Permit Application

Level 3 involves the complete and formal submission of the project for a permit, including final design review and approval. Applicants must present all detailed designs, specifications, and necessary compliance documents.

Level 3

Level 3

Level 3

Notes:

- Sports Boulevard Foundation reserve the right to request additional information for any submission received.
- Information submitted at different times are not read in conjunction, therefore each submission is assessed individually and shall be exhaustive. All submitted materials automatically supersede the previous submissions.
- All details in different drawings shall match.
- Design Summary Report to be provided as PDF file.
- Should the submitted application fail to adequately demonstrate compliance with the specified criteria at each level, Sports Boulevard Foundation reserves the right to suspend the review process until the applicant submits a comprehensive and exhaustive resubmission, sufficiently showcasing compliance with the outlined requirements for each level.

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Level 3

- Plans must indicate plot boundary line.
- Any visuals shall illustrate all the relevant site conditions, capturing all the features listed in the submission requirements.
- Drawings should be submitted on A3 pages. For larger projects, the scale of the drawings should be discussed and agreed upon.
- Drawings must contain plot boundary, north arrow, scale, drawing number, drawing name, revision number and date.

01. Completed SBF Design Approval Form - نموذج اعتماد التصميم
02. BIM Submission - تقديم نموذج معلومات المباني
03. Detailed Plot Survey - تقرير مساحي للأرض
04. Design Summary Report - تقرير ملخص التصميم
05. Location Plan - مخطط الموقع
06. Site Plan - الموقع العام
07. Basement Floor Plans - مساحات الأدوار السفلية
08. Floor Plans - مساحات الأدوار
09. Roof Plan - مسطح السطح
10. Elevations - الواجهات
11. Sections - القطاعات
12. Landscape Plan - مخططات تنسيق الموقع العام
13. Visuals - المناظر

Version 2.1

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Level 3

- The folders must be organised in the following structure:

- All drawings must include relevant dimensions related to the subject being discussed in the report.
- Plans must indicate plot boundary line and include setbacks dimensions.
- Any visuals shall illustrate all the relevant site conditions capturing all the features listed in the submission requirements.
- Floor plans can be diagrammatic showing existing retained, demolished and new built elements.
- Drawings should be submitted on A3 pages. For larger projects, the scale of the drawings should be discussed and agreed upon.
- Drawings must contain plot boundary, north arrow, scale, drawing number, drawing name, revision number and date.

01. Completed SBF Design Approval Form - نموذج اعتماد التصميم
02. BIM Submission - تقديم نموذج معلومات المباني
03. Detailed Plot Survey - تقرير مساحي للأرض
04. Design Summary Report - تقرير ملخص التصميم
05. Location Plan - مخطط الموقع
06. Site Plan - المخطط العام
07. Basement Floor Plans - مساحات الدور السفلي
08. Floor Plans - مساحات الدور
09. Roof Plan - مسطح السطح
10. Elevations - الواجهات
11. Sections - القطاعات
12. Landscape Plan - مخططات تنسيق الموقع العام
13. Visuals - المناظر

Sports Boulevard | **Submission Levels & Requirements**

Submission Levels & Requirements

Refurbishment: Permit Application

Level 1

Level 2

Level 3

Notes:

- All drawings must include relevant dimensions related to the subject being discussed in the report.
- Plans must indicate plot boundary line and include setbacks dimensions.
- Any visuals shall illustrate all the relevant site conditions capturing all the features listed in the submission requirements for the existing and proposed design.
- Drawings should be submitted on A3 pages. For larger projects, the scale of the drawings should be discussed and agreed upon.
- Applicant to submit information within the following folder structure. Any submittal within each of these highlighted folders to be organised into 'proposed' and 'existing' packages.
- Drawings must contain plot boundary, north arrow, scale, drawing number, drawing name, revision number and date.

- The folders must be organised in the following structure:

- 01. Completed SBF Design Approval Form - نموذج اعتماد التصميم
- 02. BIM Submission - تقديم نموذج معلومات المباني
- 03. Detailed Plot Survey - تقرير مساحي للأرض
- 04. Design Summary Report - تقرير ملخص التصميم
- 05. Location Plan - مخطط الموقع
- 06. Site Plan - الموقع العام
- 07. Basement Floor Plans - مساقط الأدوار السفلية
- 08. Floor Plans - مساقط الأدوار
- 09. Roof Plan - مسقط السطح
- 10. Elevations - الواجهات
- 11. Sections - القطاعات
- 12. Landscape Plan - مخططات تنسيق الموقع العام
- 13. Visuals - المناظر
- 14. Drawing Schedule - جدول بيانات الرسومات
- 15. Other - أخرى

Submission Document	Required Items	✓																																
SBF Design Approval Form	The Design Approval Form is available for download on the Sports Boulevard Foundation website: Design Approval Form Link	☐																																
BIM Submission Requirements (Optional) 	Fully detailed BIM model that aligns with drawings and visuals - Model of existing condition - Model of proposed design BIM Manual Link BIM Template Link	☐ ☐																																
Design Summary Report 	Finalised report that demonstrates compliance with requirements of the Design Code Refurbishment Standards <table><tr><td>1. Visuals (before and after)</td><td>☐</td><td>9. Signage</td><td>☐</td></tr><tr><td>2. Building demolition strategy</td><td>☐</td><td>10. Solid to glazing ratios</td><td>☐</td></tr><tr><td>3. Building heights</td><td>☐</td><td>11. Glazing setbacks</td><td>☐</td></tr><tr><td>4. Plot coverage calculation</td><td>☐</td><td>12. Opening proportions</td><td>☐</td></tr><tr><td>5. Open space calculation</td><td>☐</td><td>13. Privacy standards</td><td>☐</td></tr><tr><td>6. Area schedule of proposed use(s)</td><td>☐</td><td>14. Open spaces standards</td><td>☐</td></tr><tr><td>7. Allowed materials</td><td>☐</td><td>15. Utilities screening & accessibility</td><td>☐</td></tr><tr><td>8. Frontage types (if applicable)</td><td>☐</td><td>16. Lighting strategy</td><td>☐</td></tr></table>	1. Visuals (before and after)	☐	9. Signage	☐	2. Building demolition strategy	☐	10. Solid to glazing ratios	☐	3. Building heights	☐	11. Glazing setbacks	☐	4. Plot coverage calculation	☐	12. Opening proportions	☐	5. Open space calculation	☐	13. Privacy standards	☐	6. Area schedule of proposed use(s)	☐	14. Open spaces standards	☐	7. Allowed materials	☐	15. Utilities screening & accessibility	☐	8. Frontage types (if applicable)	☐	16. Lighting strategy	☐	
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Existing and Proposed Drawings	Titleblock is available for download on the Sports Boulevard website: Titleblock Link - Demolition Plan Scale 1:200 - 1:100 - Location Plan Scale 1:1250 - 1:2500 - Site Plan Scale 1:500 - Basement Floor Plans Scale 1:200 - 1:100 - Floor Plans Scale 1:200 - 1:100 - Roof Plan Scale 1:200 - 1:100 - Elevations Scale 1:200 - 1:100 - Sections Scale 1:200 - 1:100 - Landscape Plan Scale 1:200 - 1:100	☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐																																
Drawings Schedule	A drawing schedule table which includes all submitted drawings with information such as: drawing number, drawing type, sheet title, scale, date and revision	☐																																
Visuals	The visuals shall illustrate all the relevant site conditions capturing all the features listed in the submission requirements	☐																																
Other	Any other relevant information for the project demonstrating Design Code compliance	☐																																